

**MINERALOGICAL  
ASSOCIATION  
OF CANADA**

**BYE-LAWS  
AND  
MEMBERSHIP LIST**

**1973**

## NAME

life members shall not at any time exceed ten.

1. The corporate name of the Association shall be the MINERALOGICAL ASSOCIATION OF CANADA.

## DUES

## OBJECTS

2. The purpose and object of the Association is to advance the knowledge of crystallography, geochemistry, mineralogy, petrology and their allied sciences.

13. (1) The annual membership dues for all classes of members shall be such as may be determined from time to time by the Executive Committee and confirmed by the vote of at least three-quarters of the ordinary members who vote thereon. All membership dues are payable in advance on the first day of January in each year.

## CORPORATE SEAL

3. The seal of the Association shall be in the form prescribed by the first Directors of the Association and shall have the words "MINERALOGICAL ASSOCIATION OF CANADA" inscribed thereon.

- (2) When a change in the amount of the annual dues for any class or classes of membership is proposed, notice of the proposed change shall be given by mail to all ordinary members at least four months before the date fixed for the vote. Voting on all such matters shall be by mail ballot.

## HEAD OFFICE

4. The head office of the Association shall be located in the City of Ottawa, or in such other place as may from time to time be determined by the vote of at least two-thirds of the ordinary members of the Association who vote thereon.

14. Ordinary and associate members may at any time elect to prepay their membership dues for life, such prepayment to be made in a lump sum which shall be the equivalent of twenty years' membership dues. The said equivalent amount shall be calculated on the basis of the rates of annual membership dues for ordinary or associate members, as the case may be, in effect at the time the election is made.

## MEMBERSHIP

5. Membership in the Association shall consist of honorary life members, sustaining members, ordinary members, associate members, corporate members and student members. All applications for membership shall be subject to the approval of the Executive Committee. Application forms may be obtained from the Secretary of the Association on request.

15. Honorary life members shall be exempt from the payment of membership dues.

## SUSPENSIONS

6. Any person engaged in the study or use of crystallography, geochemistry, mineralogy, petrology or an allied science, including any graduate student in these sciences, is eligible for ordinary membership in the Association.

16. A member who fails to pay the prescribed dues within six months of the date on which they are payable may be suspended from membership, but on payment by such member of all dues then in arrear, the Executive Committee may by a majority vote authorize his reinstatement as a member in good standing.

## RESIGNATIONS

7. Any person interested in the science of crystallography, geochemistry, mineralogy, petrology or any allied science and in the aims and objects of the Association is eligible for associate membership.

17. A member may withdraw from the Association when not in arrear in the payment of dues by delivering a written resignation to the Association and by lodging a copy thereof with the Secretary of the Association.

## EXPULSIONS

8. Any corporate body, institution, partnership, or firm engaged in the study or use of crystallography, geochemistry, mineralogy, petrology or an allied science is eligible for corporate membership. A corporate member shall where necessary notify the Secretary of the Association annually of the name of the persons who shall represent it in the Association as its representative and alternate representative.

18. The Executive Committee may for cause suspend any member, but the expulsion of a member from the Association shall be effected only by the vote of at least three-quarters of the ordinary members who vote thereon. Each ordinary member shall be notified by mail of the proposed expulsion and the reason therefor at least two months before the date fixed for the voting. Voting shall be by mail ballot.

## EXECUTIVE COMMITTEE

9. Any person, corporate body, institution, partnership or firm interested in advancing the aims and objects of the Association may, upon election by the Executive Committee, become a sustaining member of the Association. A sustaining member shall where necessary notify the Secretary of the Association annually of the name of the persons who shall represent it in the Association as its representative and alternate representative.

19. The Association shall be governed by a Board of Directors, herein referred to as the Executive Committee, consisting of the President, the Vice-President, the Secretary, the Treasurer, the Subscription Manager, the Editor and nine Committee members, except that in any year in which there is an outgoing President there shall be ten Committee members one of whom shall be the outgoing President. The Editor and Subscription Manager shall be non-voting members of the Executive Committee.

10. Institutional libraries admitted to membership shall be deemed to be corporate members.

11. Any person proceeding to a degree in crystallography, geochemistry, mineralogy, petrology or an allied science in any recognized college or university is eligible for student membership.

12. Any person who has made a distinguished contribution in furthering the aims and objects of the Association may by the unanimous vote of the members of the Executive Committee be elected an honorary life member of the Association. The number of honorary

20. The Executive Committee shall direct the activities of the Association and shall appoint such subcommittees as it may deem necessary for the purpose of the Association. Six members of the Executive Committee shall constitute a quorum.

## OFFICERS

21. The officers of the Association shall be the President, the Vice-President, the Secretary, the Treasurer, the Subscription Manager, and the Editor. The President, the Vice-President, the Secretary, and the Treasurer shall be elected as hereinafter provided. The Subscription Manager and Editor shall be appointed as hereinafter provided. Such other officers as may from time to time be required may be appointed by the Executive Committee.

22. The President shall be the chief executive officer of the Association. He shall preside at all meetings of the Association and of the Executive Committee, and shall have the general and active management of the business and affairs of the Association. He shall *ex officio* be a member of all committees. He shall see that all orders and resolutions of the Executive Committee are carried into effect. With the Secretary or other officer appointed by the Executive Committee for the purpose he shall sign all documents that require the signature of the officers of the Association. In his absence or inability to act, the Vice-President shall sign all documents in the place of the President.

23. The Vice-President shall assist the President in the administration of the business and affairs of the Association. In the absence or inability of the President to act, he shall perform the duties and exercise the powers of the President, and shall perform such other duties as may from time to time be assigned to him by the Executive Committee.

24. The Secretary shall maintain the register of the membership of the Association, and shall keep a true and complete record of the affairs of the Association. He shall conduct the correspondence of the Association, and shall issue notices of meetings as provided for by the By-laws. He shall have custody of the seal of the Association and shall certify all documents requiring such certification.

25. When because of sickness, absence or any other cause whatsoever the Secretary is unable to perform his duties the Executive Committee may appoint a Secretary *pro tempore* who shall have the powers and perform the duties of the Secretary.

26. The Treasurer shall receive all monies payable to or accruing to the Association and shall deposit the same to the credit of the Association in a chartered bank designated by the Executive Committee for the purpose. With a member of the Executive Committee designated by it, he shall sign and issue all cheques and all notes and drafts, shall endorse cheques and other negotiable instruments payable to the order of the Association. Under the direction and management of the Executive Committee he shall pay accounts and keep or cause to be kept proper books of account, and shall enter all receipts and disbursements in a cash book. At the meeting of the Executive Committee held at the time of the annual general meeting he shall present a duly audited statement of receipts and disbursements for the last financial year. At such other times as the Executive Committee may direct he shall submit to it for its consideration a balance sheet showing the financial position of the Association.

27. When because of sickness, absence or any other cause whatsoever the Treasurer is unable to perform his duties for a period of one month or more the Executive Committee may appoint a Treasurer *pro tempore* who shall have the powers and perform the duties of the Treasurer.

28. The Treasurer shall furnish the Association with a bond for the faithful performance of his duties in such form and amount as the Executive Committee may from time to time deem necessary.

## ELECTIONS

29. The right to vote and to hold office in the Association shall be restricted to ordinary members.

30. The election of officers and of the other members of the Executive Committee shall be held annually. Except for the offices of Secretary, Treasurer, Subscription Manager and Editor, no person shall hold the same office for more than three consecutive years. The members of the Executive Committee, other than the officers, shall be elected for terms of three years in such manner that the terms of office of three of the members shall expire at the end of each fiscal year. The officers of the Association other than appointed officers, shall be elected for a term of one year. All newly elected officers and Committee members shall take over their duties on the first day of the fiscal year immediately following their election.

31. The Executive Committee shall at its annual meeting appoint a nominating committee from the membership of the Association to prepare a list of candidates for the offices for which elections are to be held. Any five ordinary members may submit to the Secretary additional nominations for any or all offices.

32. All nominations must reach the Secretary by October 15th of each year, and all nominations received shall be distributed by the Secretary in the form of a special ballot to all ordinary members before November 1st of each year. The result of the ballot shall be tabulated as of November 30th and announced by the Secretary forthwith.

## MEETINGS

33. The time and place for an annual general meeting of the Association shall be determined by the Executive Committee, and the Executive Committee shall fix the time and place for special general meetings of the Association when deemed necessary. Two months notice of all such meetings shall be given to all members of the Association.

34. The annual meeting of the Executive Committee shall be held at the time and place fixed for the annual general meeting of the Association. Special meetings of the Executive Committee may when deemed necessary be held at such a time and place as may be designated by the President of the Association.

## PUBLICATIONS

36. The official organ of the Association shall be "The Canadian Mineralogist--Journal of the Mineralogical Association of Canada", published by the Association. A copy of each issue of this publication shall be mailed to each member of the Association in good standing.

37. The Executive Committee shall appoint an Editor and a board of associate editors who shall be responsible to the Executive Committee for the quality and contents of the official organ.

## AUDIT AND BALANCE SHEET

38. One member of the Executive Committee and one ordinary member who is not a member of the Executive Committee shall be appointed annually by the Executive Committee to audit the accounts of the Association. No person shall serve as an auditor for more than three consecutive years.

39. A copy of the audited balance sheet of the Association, after submission to the Executive Committee, shall be sent to each member of the Association as early as possible after the commencement of each fiscal year.

40. The fiscal year of the Association shall commence on the first day of January and terminate on the last day of December of each calendar year.

#### CERTIFICATION OF DOCUMENTS

41. All contracts, documents and instruments in writing made on behalf of the Association shall bear the signature of any two of the following officers: the President or Vice-President and the Secretary or Treasurer, and all contracts, documents and instruments in writing so signed shall be binding upon the Association without any further authorization or formality. The Executive Committee shall have power from time to time by by-law to appoint an officer or officers on behalf of the Association either to sign contracts, documents and instruments in writing generally or to sign specific contracts, documents and instruments in writing. When required, the seal of the Association may be affixed to all contracts, documents and instruments so signed.

#### RULES AND REGULATIONS

42. The Executive Committee may make such rules and regulations not inconsistent with these By-laws relating to the management and operation of the Association as it deems expedient, but such rules and regulations shall have force and effect only until the time fixed for the next election of officers, when they shall be confirmed by a separate ballot, and in default of confirmation shall at and from that time cease to have force and effect.

#### DONATIONS

43. With the approval of the Executive Committee the Association may accept donations, bequests and endowments for the purposes of the Association, and the Executive Committee may take such measures as it may deem necessary to enable the Association to receive such benefits.

44. Donations accepted by the Association where unspecified by the donors as to use shall be deemed to be for the general purposes of the Association and shall be deposited in the general trust account, and donations accepted by the Association for specified purposes shall be deposited in separate trust accounts which shall in each case indicate the object of the trust. Where donations are accepted for the general

purposes of the Association such part of the principal amount thereof and/or of the interest accrued thereon may from time to time, when authorized by the Executive Committee, be expended on such projects and for such purposes as the Executive Committee may deem to be in the interest of the Association and for the advancement of its aims and objects. The principal amount of any donation accepted for a specified object and/or the interest accrued from time to time thereon shall be expended only upon the object or for the purpose for which the donation has been accepted, but subject always to the approval of the Executive Committee.

#### DISSOLUTION

45. The Association shall not be wound up or dissolved unless such action should be approved by the vote of at least two-thirds of all the ordinary members of the Association who vote thereon. Notice of the proposal to dissolve shall be mailed to all ordinary members at least four months before the date fixed for the vote. Voting shall be by mail ballot.

46. In the event of the winding up or dissolution of the Association all of the assets owned by the Association shall be distributed by the Executive Committee, on the advice of the National Advisory Committee on Research in the Geological Sciences, to such institutions in Canada having as an object the advancement of the sciences of crystallography, geochemistry, mineralogy and petrology.

#### REVISION OF BY-LAWS

47. The By-laws of the Association may be revised or amended and new By-laws may be enacted if approved and confirmed by the vote of at least three-quarters of the ordinary members of the Association who vote thereon. Notice of every such proposal shall be mailed to all ordinary members at least four months before the date fixed for the vote. Voting shall be by mail ballot. No new By-law or amendment shall be enforced or acted upon until it has received the approval of the Minister of Consumer and Corporate Affairs.

#### INTERPRETATION

48. In these By-laws the singular shall include the plural and the plural the singular, and the masculine shall include the feminine.